Events Spaces & Fees

Includes all seats and tables along with black or white linens

The Venetian room (main floor)

Our Seating Capacity: up to 80 guests

Daytime \$450 Evenings \$850

The VIP Lounge

Seating Capacity: up to 40 guests Daytime: \$300 Evening: \$600

<u>Mezzanine</u>

Seating Capacity: up to 50 guests Daytime: \$300 Evening: \$600

Event Options

- Receptions
- Cocktail party
- Weddings
- Bridal Showers
- Holiday parties
- Birthday Parties
- Sweet Sixteen
- Quinseta

- Reunions
- Black Tie Galas
- Banquets
- Bachelor Parties
- The Big Game
- Meetings
- Seminars
- Corporate events

- Networking Mixers
- Product Launching
- Music Videos
- Movie Filming
- You Dream it, we create it!!!

(based on 3 hours, additional hours can be purchased)

If you book all 3 spaces we will include *1* extra hour for the event & *1* extra hour for setup/breakdown.



Please call (404) 809-3778 or Visit 908specailevent.com For more information or to set up a tour.



The Boardroom Seating Capacity: 10-20 guests

Rental Fees: Daytime \$150 Evenings \$300 The Iron Skillet Dining Room Seating Capacity: 30-50 guests

Rental Fee: Evenings: \$400

Satellite Kitchen & Serving Area Rental Fee: Evenings: \$600

Bridal Suite/ Green Room Rental Fees: \$200

(based on 3 hours, additional hours can be purchased)

Las Flores

Book our sister restaurant for your Rehearsal Dinner or any fun event

Book Mariachi Room for an intimate gathering up to 50 or rent out the whole restaurant

Olde Town Conyers

We partnered up with Olde Town Conyers to offer you the full experience.

Conyers Pavilion:

We can host your Wedding ceremony (don't worry we will bring the chairs, tables if needed, and even a Wedding officiant)

Please call (404) 809-3778 or Visit 908specailevent.com For more information or to set up a tour.

Upgrades

Music-Sound Lighting and more

- Visuals/ Lighting/Effects \$200.00
- AV/ Sound/ Microphone \$300.00
- DJ \$500.00 (prices may vary)

Decor, Linens & Tablescapes

- Centerpiece Options: \$20.00 ea.
 - Gold/ Flowers
 - Silver/ Flowers
- Chargers \$1.25 each
 - Gold or Silver
- Sequined Cocktail Table Covers \$10.00 each (We have 2 of each)
 - Black
 - Gold
 - Rose Gold
 - Silver

Tablewares

- Dinner Plate \$3
- Water Glasses \$1.50

Other Services (based on 3 hours)

- ≻ Bar Set up \$150
- ➤ Ceremony (Setup/Breakdown)\$150.00
- \succ Cake Cutting Fee \$2.50 each
- ➤ Security \$300.00
- ➤ Valet \$300.00
- ➤ Coat Check \$150.00

- Sequin Overlays \$10.00 each Your choice of:
 - Black
 - Gold
 - Rose Gold
 - Silver
- White Chair covers \$2.00each
- Silver Sequined Chair Embellishments \$1.00 each
- Linen Napkin-White/ Black \$1.00 ea
- Appetizer/ Dessert Plate \$2
- Barware \$4
- Flatware \$1.50
- ≻ Event Planner \$400.00
- ➤ Officiant \$500.00
- ➢ Outside Catering fee \$150
- ➤ Satellite kitchen only \$250
- ➤ Servers (1 per 25 guests) \$125
- ≻ Bartenders \$175

Staffing

Maximus Hospitality & Management is our preferred staffing company. Our staff is approved for FOH/ BAR and BOH. We will require a minimum of an Event Facilitator on premise during the entire event. There is a \$500 deposit on outside staffing to ensure the space is kept in the utmost pristine condition. We will credit the guest within 2 business days the balance based on the condition of the space.

Preferred Caterers : Iron Skillet Southern Kitchen & Las Flores Olde Town Mex

*** We are not only an event space, we can be your one stop shop

Frequently Asked Questions

- If the date is available and you have a signed proposal, we will offer a 7-day hold while details are discussed, and a contract is drawn up. (A hold is not secure until a signed contract is returned with the required deposit.)
- Your setup time starts at the time of your contracted rental time. Additional event hours may be purchased for \$150-250 an hour.
- Dropping off items the day before is unlikely, since we have limited storage, you will not be able to store items at the venue. However, if there is not an event booked the day prior to your event, we may be able to accommodate you. Special Events 908 is not responsible for items left unattended.
- All rentals, personal items, and anything else brought in for your event must be removed from the space at the end of your contracted rental time.
- You will have one hour total courtesy for set up/ decorate and clean up. If you exceed the contracted rental time, a \$250 per hour fee will be charged to the card on file.
- Caterers will not have access to a licensed kitchen. All food must be fully cooked prior to arriving at the facility along with all required equipment. The client should arrange with the facility for a food staging area, water provision, for chafing dishes. Cleaning up is the responsibility of the caterer. Sternos, food warming products are permitted in the designated indoor areas. Staff operating food, warming products, must be trained to fire extinguishers by OSHA in the Georgia fire code. If you require a satellite kitchen/ buffet area we can provide one for an additional fee.
- Payments can be made at any time prior to the event with the final full payment required seven (7) business days before the event to avoid cancellation.

Southern Buffet

Our recommendation would be to pick 2 proteins, 2 sides, 1 bread & 1 dessert

Proteins

Fried Fish Filets - \$10 6 oz Baked Salmon - \$ Market Fried Butterfly Shrimp - \$12 Salisbury Steak -\$8 BBQ Pulled Pork- \$8 Oven Roasted Turkey with gravy - \$9 Country Fried Steak with gravy - \$8 Meatloaf - \$8 Crispy Southern Chicken Tenders - \$7 Nashville Chicken - \$7.50 Fried Chicken Bone-In- \$8.50 Baked Chicken Bone-In- \$7.50 (BBQ or Herbed)

<u>Sides</u>

(\$3.00 each)

Green Beans Macaroni & Cheese Smashed Potatoes Cornbread Dressing Black Eyed Peas Southern Collard Greens Buttered Sweet Corn Lima Beans Broc. Cheese Casserole Steamed Cabbage Seasonal Salad Fried Okra Creamed Corn Skillet Fries

Breads

(\$1.50 each)

Honey Buttered CornBread Honey Buttered Yeast rolls **Southern Biscuits**

Beverages

(\$2.00 each)

Sweet and Unsweetened Tea Lemonade + \$.50

Desserts

(\$4.00 each)

Southern Peach Cobbler

Banana Pudding

Sliced Cakes (Red Velvet, White Chocolate, Lemon, Carrot, Pecan Pie, Chocolate Mousse Cake)

Price is per person

Mexican Buffet

Starters

Served with chips

Pico de Gallo- \$3.00

Guacamole- \$6

Cheese Dip- \$5

<u>Fajita Bar</u>

\$17.99

Choice of two meats:

Carnitas
Chicken
Steak
Shrimp +\$2

Served with:

fajitas peppers (tossed with the protein or on the side) rice & beans, soft flour tortillas Add Guacamole \$1

Beverages

(\$2.00 each)

Sweet and Unsweetened Tea

Lemonade + \$.50

Desserts

Warm Churros with Caramel \$4.00

Tres Leche Cheesecake \$6

Price is per person

Hor devours Platters or buffet

Mozzarella Cheese Sticks w/ Marinara Sauce \$3

Fruit Kebabs \$4

Southwest Chicken Kebabs \$5

Cheese Platter \$3

Cranberry Meatballs \$6

Shrimp Cocktail \$8

Crab Cakes \$8

Crispy Southern Chicken Tenders \$7

Spinach Artichoke Dip w/ Pita Chips \$5

Hawaiian BBQ Sliders with Slaw \$7

Price is per person